

Jack Kemp Community School

3701 47 Avenue, Lloydminster, Saskatchewan S9V 2C4

Phone: (306) 825-9394 Fax: (306) 825-9396

Mrs. J. Gordon, Principal

Mrs. P. Mather, Vice-Principal

Date: _____

To: _____

Dear Principal:

The following student(s) have enrolled at our school. Would you please forward their Cumulative Record File and any other pertinent information you may have.

Thank you.

<u>Name</u>	<u>D.O.B.</u>	<u>Grade</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Principal's Signature

Date

Certified Parental Notification:

I, the undersigned parent / guardian, certify that I am aware of the above request and that I approve such transfer of the records.

Parent / Guardian Signature

Date